



**Alberta Schools' Athletic Association
Provincial Badminton Championships
May 5 & 6 2023**

**Holy Rosary High School
Lloydminster, Alberta**

Venues:

Holy Rosary High School (6611 39 St , Lloydminster, AB)

Servus Sports Center (5202 12 St, Lloydminster, AB)

Lloydminster Comprehensive High School (5615 42 St, Lloydminster, AB)

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1. ORGANIZING COMMITTEE

Name	Title/Representing	Email	Phone Number
Jason Almond	Holy Rosary High School	jalmond@lcsd.ca	7808753600
Ashley Fullarton	Holy Rosary High School	afullarton@lcsd.ca	7808753600
Shelley Revering	Holy Rosary High School	srevering@lcsd.ca	7808753600
Shelbea MacLennan	ASAA Representative	shelbea@asaa.ca	
Kevin MacAlpine	ASAA Commissioner	kevin.macalpine@epsb.ca	
	Grievance Committee		
	Sportsmanship		

2. VENUES

[Holy Rosary High School](#)

- 6611-39 Street, Lloydminster Alberta
- Phone: (780) 875-3600
- Entrance to HRHS is on the North side of the school, parking is in front.



Lloydminster Comprehensive High School

- 5615-42 Street, Lloydminster Alberta
- Phone: (780) 875-5513
- Entrance is in the Main Entrance or East Entrance



Servus Sports Center

- 5202-12 Street, Lloydminster Alberta
- Phone: (780) 875-4529
- Entrance using the Main South Entrance or North Entrance



3. SCHEDULE OF EVENTS

Friday, May 5, 2023

- 9:30am - 10:30am Registration Holy Rosary High School
- 10:30am - 11:30am Warm-up, all venues
- 11:30am - 6:00pm Round Robin Play
- Lloydminster Comprehensive - All Junior categories (except JBS, 6 courts)
 - Holy Rosary High School - All Intermediate categories (except IBS, 6 courts)
 - Servus Sports Center - All Senior Categories + JBS & IBS, (12 courts)
- 7:30pm - 9:00pm Opening Ceremonies/Social Holy Rosary High School
- Formal opening of remarks, followed by Snacks, Drinks, Activities, Games, Prizes - a chance for the athletes to unwind after a solid day of badminton.

Saturday, May 6, 2023

- 8:15am - 9:00am Warm-up, all venues
- 9:00am - 12:30pm Category A and Category B playoffs, Quarter finals and Semi finals
- Lloydminster Comprehensive - All Junior categories (except JBS)
 - Holy Rosary High School - All Intermediate categories (except IBS)
 - Servus Sports Center - All Senior Categories + JBS & IBS
- 1:00pm - 3:30pm Gold/Silver and Bronze matches Servus Sports Center
- 3:30pm - 4:00pm Banner Presentations

Individual medal presentations will occur at the Servus Sports Center following each final match. **Team Banners** will be presented after the competition has been completed and all results have been tabulated.

4. ATHLETE AND COACH REGISTRATION INFORMATION

Responsibility of each Zone Secretary or designate

Entry Fee:

- \$38.00 per player. Fee includes Registration, Friday evening player social event, and Loonie Fee (*ASAA Pay It Forward Scholarship* fund).
- Only Coaches registered on SRS and listed on the Zone Entry Form will be given passes allowing them access to the playing area and hospitality rooms.

Payment:

- Please make cheques payable to: **LRCSSD #89**
- **Only one cheque per Zone** (individual school cheques will not be accepted)

Registration Deadline:

- Monday, May 1, 2023 at NOON (or earlier if possible)
- Entries will only be accepted from the Zone Secretary (or designate).
- All entries must be submitted by email.

- Zone secretaries will be emailed an Excel file with two components on separate tabs, one tab is to register entries (2023 Badminton Team Entry Form) and the other tab is to calculate the registration fees (2023 Zone Fee Form).
 - The Zone Secretary will submit their entries in the exact order as specified in the 2023 Badminton Zone Entry Form.
 - For each entry, you will need the athlete's surname, first name, school, the school's city, Zone class (1A,2A,3A,4A) and Coaches' names.

- Email the 2023 Badminton Zone Entry Form and Zone Fee Form to Jason Almond (jalmond@lcsd.ca) with a cc copies to:
 - Ashley Fullarton (afullarton@lcsd.ca), Elaine Skarsen (eskarsen@lcsd.ca)
 - Shelbea MacLennan (info@asaa.ca) **by noon on Monday May 1st, 2023**
- The Zone Entry Form and Zone Fee Form should be printed and signed by the Zone Secretary and brought to Registration on Friday morning along with the Zone Entry Fee Cheque.

Note: Changes to the Zone Team Registration may be made prior to the event by the Zone Secretary contacting Jason Almond (cc: Ashley Fullarton). Late changes may adversely affect the seeding so please contact Jason as soon as changes are required. Changes will be accepted on the first day of the event if the Zone Secretary submits a completed Official Registration Change form (found at the end of this package) but preferred prior to 10:30 am Thursday, May 4, 2023. If a change cannot be properly made, the spot in the draw will remain empty resulting in forfeiture. Every effort should be made by the Zone to try and fill the spot.

ASAA POLICY: If the change is not made by the deadline stated above or an athlete fails to show, the offending athlete's school will be penalized an additional \$50 per no show to a maximum of \$250. The ASAA Executive will have the sole discretion to impose the penalty based on the rationale provided by the school for late withdrawal.

5. ATHLETE AND COACH CHECK-IN UPON ARRIVAL

- Check in for Players and Coaches: This will take place on Friday, May 5th between 9:30 and 10:30 am at Holy Rosary High School.
- Each Zone will have a designated table, containing Individual Packages for Each School. It is preferred that the packages are picked up by the school coach or supervisor. Packages include lanyards for the athletes and coaches, which will serve as their ID and entry to all venues.
- Each school will receive Coaching passes depending on the number of coaches sent on the Zone Registration Form. This pass allows the coaches into the competition area, and in the designated coaching areas. Coaching passes must always be visible while a coach is in the competition area or coaching areas.
- **It is each school's responsibility that their coaches are registered on the ASAA SRS for their respective schools.**
- **It is the responsibility of the Zone Head Coach to ensure that the school coaches use these passes appropriately.**

6. COMPETITION AGE GROUPS

- **Junior**
 - Competitors must be under 16 years of age as of Sept. 1, 2022
- **Intermediate**
 - Competitors must be under 17 years of age as of Sept. 1, 2022
- **Senior**
 - Competitors must be 19 years of age or under as of Sept. 1, 2022

7. COACHES MEETING

Coaches Meeting:

- The Coaches Meeting will be held virtually by ZOOM or Google Meets, on **Tuesday, May 2nd, 7:00 PM.**
- Invitations to the Meet will be sent to the Zone Coaches identified on the Zone Registration Form. Zone coaches may forward the invitation to coaches within their Zone.
- This meeting provides an opportunity for the Host committee to review and clarify all procedures that will take place during the two day event.
- Sportsmanship Nomination Forms.
- **COACHES ARE REMINDED THAT COACHING IS ONLY ALLOWED**
 - **After the first set**, for ONE full minute.
 - **After the second set**, for TWO full minutes

- During these times, neither the coach or athlete may leave the court.
- **Coaching is NOT ALLOWED during the 2-minute warm up time prior to the start of the match, nor at the 1-minute interval after one side reaches 11 points.**

8. TOURNAMENT DRAW

The qualifying round will be seeded prior to the competition by the ASAA Badminton Commissioner, according to ASAA policy (Handbook p. 53).

2023 ROUND ROBIN POOLS

<u>POOL A</u>	<u>POOL B</u>	<u>POOL C</u>	<u>POOL D</u>
EDM 1	EDM 2	CAL 1	CAL 2
NE2	NE1	C2	C1
SC 1	SC 2	S1	S2
NC2	NC1	NW2	NW1

DRAW TIMES: See the attached schedules on the website and in the information packages when you register Friday morning May 5th. Draws will also be posted at each venue and on tournament software (see Badminton Alberta Website under tournaments) and on the ASAA Provincial Host Website.

- Lloydminster Comprehensive - All Junior categories (except JBS)
- Holy Rosary High School - All Intermediate categories (except IBS)
- Servus Sports Center - All Senior Categories + JBS & IBS

Matches will be called in numerical order at each venue and will be assigned to the next open court. Match numbers will be displayed by the scoring table or on the gymnasium score clock. There will be “on deck” chairs near the scoring tables for players to wait for their match. Competitors must check in at the scoring table promptly after their match has been called (see competition rules below)

There will be separate layoffs for Category A and Category B. The 1st and 2nd place finishers in each of the pools will go to Category A Playoffs. The 3rd and 4th place finishers in each of the pools will go to Category B Playoffs. There will be a gold, silver and bronze medal for each category.

Playoff Draws Category A

We will ensure that all 4 quarterfinal matches have a 1st place team vs a 2nd place team. This will be generated by Badminton Alberta and the Tournament Software prior to Provincials, but will not be published until Friday night, after completion of the round robin.

Playoff Draws Category B

We will ensure that all 4 quarterfinal matches have a 3rd place team vs a 4th place team. This will be generated by Badminton Alberta and the Tournament Software prior to Provincials, but will not be published until Friday night, after completion of the round robin.

9. COMPETITION INFORMATION

COMPETITION RULES:

- The Zone Entry Form submitted by each Zone Secretary by noon, Monday May 1st, 2023, is the official Zone Roster. Only names on that sheet will be considered to be eligible for the competition. The only person allowed to make a change in entry will be the designated Zone Coach.
- All matches in each event will have a designated match number. Matches will be played in numerical order as courts become available (refer to draw sheets posted at each venue).
- Players will be allowed no more than 5 minutes between matches except between the semi-final and final match. This break will be no more than 15 minutes.
- Please be prompt. When your match is called, check in with the venue coordinator immediately. If a competitor does not check in within 5 minutes, the match will be defaulted.
- **Warm-ups will be limited to no more than 2 minutes. Once athletes step onto the court, there will be no coaching during the 2-minute warm up.**
- Players will decide a side or serve at the beginning of the match by lot. The winner of the previous game will serve first in the next game. Players will change sides at the end of each game and at 11 points in the third game. All games are to 21. If tied at 20 all, then players must win by 2. Cap at 30 if tied 29 all.
- **Players must referee their own games. The player's side on which the shuttle falls is responsible for making the call. If you do not see the shuttle land, then the point goes to the other player/team. There should be no reserves.** If difficulties arise, the venue coordinator must be notified immediately.
- **The server is expected to call the score PRIOR to each serve.**

- Players are allowed a 1 minute interval during each game once one side reaches 11 points. The athlete is not allowed to leave the court and there will be NO coaching allowed during this time.
- Coaching will only be allowed after the first game for 1 full minute and after the second game for two full minutes. During this time, neither the coach nor the athlete may leave the court.
- At the conclusion of the match, each player must sign the score sheet. The winning side is then required to bring the score sheet to the scorer's table. Leave the shuttle at the court.
- All medals will be presented after the Final matches, followed by pictures of the gold medalists.
- Tie breaker rules:

A. All two way ties for first and second place in the round robin will be determined by the result of the match between the two tied players (teams).

B. In a 3 way tie, the teams will be ranked 1, 2, and 3 based firstly on games won minus games lost **IN ALL THREE OF THEIR MATCHES IN THE ROUND ROBIN**, and secondly on points won minus points lost **IN ALL THREE OF THEIR MATCHES IN THE ROUND ROBIN**.

C. If there still remains a tie between two teams in games and points, it will revert back to head to head between the two tied teams.

HOUSE RULES:

- Use all garbage and recycling bins provided
- Wear only indoor shoes on the courts
- Be a Good Sport

Viewing at venues is restricted to the Upstairs Running Track at Holy Rosary High School, restricted to bleacher areas in the East 2nd floor mezzanine at Lloydminster Comprehensive, and to the bleachers overlooking the Field Houses at the Servus Sports Center. Only accredited coaches will be allowed access to the gymnasium floors when their athletes are playing. Coaching is allowed only as described in the Competition Rules.

10. EQUIPMENT AND UNIFORM POLICY

GAME SHUTTLE:

- The official game shuttle will be the Yonex Mavis 300
- The game shuttles will be provided at all venues from Yonex

UNIFORMS:

- Athletes must compete in a uniform that distinguishes their school or zone.
- Uniforms contrary to this rule will be considered illegal.
- When playing doubles, the uniforms shall match.
- Clothing with offensive language or symbols will not be allowed.

- Shorts should be worn during play.
- No hats or dew rags shall be worn during competition or warm-up.
- Long sleeve shirts are allowed to be worn underneath the team uniform - however it should match the colour of the school uniform or be white or black. Athletic pants are also allowed if necessary, however the colour of the “undergarments” shall match. (See updated Dress Code guidelines, ASAA handbook p.55)

**Venue coordinators will instruct the player or players to change if not in compliance with dress code. If competitors are dressed inappropriately they will be asked to change into appropriate attire. This rule will be strictly enforced by the venue coordinators.

11. AWARD PRESENTATIONS AND PHOTOGRAPHS

SCHOOL TEAM AWARDS:

- 1A – Betty Peters Award
- 2A – Sheila Iversen Award
- 3A – Al McDougall Award
- 4A – Roy Gouchey Award

These awards are presented to the school with the greatest number of points in all fifteen (15) events. In the event of a tie between two or more schools when determining the team winners, the tie will be broken by the team that has accumulated the most gold medals. If there are still ties, the tie will be broken by the team that has accumulated the most silver medals. This will continue down the results if need be.

Schools/teams will be awarded points based on their overall finish at provincials. Refer to the point chart below.

Point Tally Chart:

Placing	Points
1 st (Category A Gold)	20
2 nd (Category A Silver)	15
3 rd (Category A Bronze)	10
4 th	8
5 th – 8 th	6
9 th (Category B Gold)	5
10 th (Category B Silver)	4
11 th (Category B Bronze)	3
12 th	2
13 th – 16 th	1

Awards:

- ASAA medals will be presented to the gold, silver and bronze recipients for both the Category A and B side of the draw.
- Presentation will take place immediately after each of the Final Matches for Gold/Silver and the completion of the Bronze Medal match.
- The top three (3) competitors are required to report to the awards presentation area.
- The school team awards will be presented after all the competitions have been completed and results have been calculated. All School Team awards and medal presentations will take place at the Servus Sports Center. Plaques will be presented to the Top 3 teams (1st, 2nd and 3rd place) in 1A, 2A, 3A and 4A.

Photography:

- All category winners will be photographed for the ASAA Yearbook and will receive their ASAA Championship T-shirt.
- All gold medal competitors will have their picture(s) taken immediately after the conclusion of their awards presentation. Pictures will be taken with the athlete(s) wearing the champion t-shirt and the medal(s) awarded by the ASAA. Photos will take place at the awards area.
- Team photos for 1A, 2A, 3A, and 4A school championships will be taken at the conclusion of the Awards presentation of the Top 3 teams (1st, 2nd and 3rd place) in each Division who receive a plaque.

12. PROVINCIAL SOUVENIR CLOTHING

ELITE Sportswear is the official apparel supplier of the ASAA. A limited amount of Championship Apparel will be available on site for sale. If sizes or stock runs out, team orders will be available to be made online. A copy of the online order form can be found on the [ASAA Championship website](#). All order forms must be sent to Harvey@elitepromomarketing.com. **Online orders will only be accepted AFTER the Championship event, the cutoff date to place an order is May 10th, 2023.**

13. SPORTSMANSHIP

For Individual Sportsmanship awards, nominations will be collected through an online form. To nominate an athlete, official, or fan from another school scan the QR code that will be posted around the event as well as on the ASAA Championship Website and fill out an evaluation on how this individual “Sets the Bar” for others including what sets them apart. Nominators must be from a different school than the nominee, and must have at least 2 of the criteria indicated in the nomination form to be considered. Recipients should be those who raise the standard and set the bar for others to strive for in terms of sportsmanlike and positive sporting behaviour. The Championship’s Sportsmanship Committee will select 5 individuals from the nomination forms, and will present the awards on the last day of competition.

**Have you seen someone
"Setting the Bar"?**

Scan the QR code below to nominate an official, athlete, coach/manager, or fan **from another school** for a **Provincial Sportsmanship Pin!**

Nominees should exhibit behaviours from *more than one* of the three categories below:

- Creating a Positive Environment**
 - ~ Cheer in a way that set a positive climate for ALL
 - ~ Encourage ALL athletes both on your team AND outside of your team
- Respectful Behaviour**
 - ~ Individual respected the competition and their opponents
 - ~ Treated officials with respect and integrity throughout ALL competition
- Exhibiting Positive Self Control**
 - ~ Regulate emotions in stressful situations and consistently exhibited appropriate behavior
 - ~ Individual executed their role with integrity

*You will be asked to provide evidence for each of the areas that you are selecting to indicate how the nominee "set the bar" for others, including what sets them apart.

SET THE BAR



14. GRIEVANCES

Jury of Appeals:

- A jury of appeals will consist of:
- One ASAA representative (Staff, Executive member or Commissioner)
- One Tournament Chair
- Three (3) Zone Head Coaches as selected randomly at the coaches meeting on Tuesday
- An alternate as chosen at the coaches meeting from the remaining zones. The alternate will be used if the involvement of an athlete or athletes, places the zone jury member in a conflict of interest.
- The ASAA Executive Director, who will act as secretary to the Jury of Appeal but does NOT have a vote

15. TECHNICAL INFORMATION

- 14.1** For ASAA policy regarding eligibility please refer to **Section IV – Eligibility**, pages 27-32 of the ASAA Policy Handbook.
- 14.2** For ASAA policy specific to behaviour and conduct at this event please refer to **Section II – Discipline and Misconduct**, pages 22-25 of the ASAA Policy Handbook.
- 14.3** For ASAA policy specific to Badminton please refer to **Section IX – Badminton**, pages 51-54 of the ASAA Policy Handbook.
- 14.4** **Discipline and Misconduct:**
Breaches of the ASAA Code of Ethics are treated seriously, and as a host, we are required to report any breaches to the ASAA office where action may occur. A portion of the ASAA Code of Ethics states “Any conduct including, but not limited to, ejections, fighting, drug, alcohol or cannabis use, that results in dishonour to the athlete, the team, the school or the ASAA during an ASAA provincial championship event will not be tolerated” (page 22 of the ASAA Policy Handbook).

16. FIRST AID

- 15.1** **First Aid Services:**
Each site will have basic First Aid available. Taping will not be provided and is the responsibility of the athlete/coach.
- 15.2** **Emergency Situations:**
911 will be called in all emergency situations. Please follow the Emergency Action Plan (EAP) attached.
- 15.3** **Washroom Facilities:**
Washroom facilities are available at each venue. Changing on the court or within the gymnasium is not permitted. Please use change rooms provided.

17. SAFETY GUIDELINES

- No practicing in hallways or open areas.
- Please refrain from littering, smoking and horseplay at all venues.
- Please use recycle and garbage bins provided.
- Do not play with a racquet that is cracked or lacks a proper grip.
- Do not play with a shuttle that is broken or deformed.
- ASAA strongly recommends the use of protective eyewear for all athletes.
- Do not wear jewelry.
- Due to the high nature of stopping and starting in badminton, ensure proper footwear is worn.
- Do not enter adjacent courts to retrieve or play a shuttle while play in that court is in progress.
- The front-court player should avoid facing their partner during rallies.
- When possible, wait for play to stop before walking behind or beside courts.
- When walking around courts, always be aware of where the active players are.
- All players, coaches and spectators are to act respectfully and responsibly at all times.

18. ADMISSION

ADMISSION:

ADMISSION FEES to each of the venues will be charged. Wrist bands are required for entry.

Admission is CASH only:

\$2.00 per day / \$3.00 for both days (if purchased on Friday)

Children under 10 – FREE

***Spectators are reminded to keep their Wrist Band on them at all times. Spectators without their Wrist Band will be charged the entry fee to access the facilities.**

19. PARKING

Although limited (especially on Friday), PARKING IS FREE

Please DO NOT park in designated Staff Parking areas on Friday, however you may park in the Visitor or Student parking areas. You may park in any stall on Saturday. Designated Street parking is allowed.

20. CONCESSION

There will be food & drink vending machines available at each venue. Each venue is also close to grocery and lots of fast food & sit-down food establishments.

21. CHAMPIONSHIP HOTELS

Hotels are the responsibility of teams to book and pay for. Hotels are on a first come basis for booking reserved rooms. These rates are for event participants only. Any rooms booked for non-athletes/teams are at regular hotel rates.

City of Lloydminster Hotels

ASAA Badminton Provincial Championships - May 5th & 6th, 2023

- 1. Hampton Inn and Suites by Hilton** (Breakfast included)
8288 44 St, Lloydminster, AB T9V 3R8
Phone: (780) 874-1118
**Twenty rooms have been blocked for a rate of 149.00 plus taxes. Rooms need to be booked prior to April 24, 2023*
- 2. Best Western Plus Meridian Hotel** (attached to the Servus Sports Center - Breakfast Included)
Address: 1402 50 Ave, Lloydminster, AB T9V 2K5
Phone: (780) 875-8884
**quote High School Badminton Provincials Rates 149.99 plus tax (30 rooms have been blocked until April 26)*
- 3. Border Inn and Suites**
Address: 5411 44 St, Lloydminster, AB T9V 0A9
Phone: (780) 875-4404
**BadProv23 - \$104.00 plus tax*
- 4. Microtel Inn and Suites by Wyndham** (Breakfast included)
Address: 4257 44 St, Lloydminster, SK S9V 2H1
Phone: (306) 993-0877
**When calling state you are requesting the group rate(determined at time of booking) as you are bringing athletes for Badminton Provincials at HRHS*
- 5. BCMI Inns**
Address: 4320 44 St, Lloydminster, SK S9V 1Z9
Phone: (306) 825-4400
**When calling state you are requesting the group rate of 105.14 plus tax as you are bringing athletes for Badminton Provincials at HRHS*
- 6. Holiday Inn Hotel & Suites**
Address: 5612-44 Street Lloydminster, AB T9V 0B6
Phone: 780-870-5050
**Rate: \$134 + tax. (rate for High School Badminton Provincials)*

7. **Travelodge Hotel** (Breakfast Included)
 5621-44 Street Lloydminster, AB T9V 0B2
 Phone: 780-870-7000
**Rate: \$140 + tax. (rate for AB High School Badminton)*

22. SOCIAL EVENT - TOURNAMENT CEREMONIES

Friday, May 5th - 7:30 PM

The Holy Rosary Student Leadership Council will be hosting an Opening Ceremony/Interactive Social Event for all Competitors and their Coaches at Holy Rosary High School. There is no cost to the athletes as this is included in the entry fee. Snacks, Drinks, Dessert will be provided at the event along with a host of fun student interactive activities to welcome and show appreciation to our Provincial Championship competitors. It will be a great opportunity to unwind from a busy day of competition.

23. EMERGENCY ACTION PLAN

**Emergency Action Plan - ASAA Provincial Badminton Championships
 May 5 & 6, 2023**

Please follow and respect the policies and procedures of this Emergency Action Plan (EAP).

Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the athletes of emergency and/or life threatening conditions. If a serious injury occurs, time becomes critical. Subsequently, the implementation of this EAP must be adhered to when in an emergency situation. A copy of this EAP will be at each venue.

All sites for the provincials will have clear emergency exit signs posted in their gyms. The muster sites for all 3 venues will also be indicated on the map.

Persons in Charge:

Provincial Tournament Chair	Jason Almond jalmond@lcsd.ca	7808753600
Holy Rosary High School	Ashley Fullarton (Friday) afullarton@lcsd.ca _____ (Saturday)	7808753600 7808753600
Lloydminster Comprehensive High School	Shelley Revering srevering@lcsd.ca	7808753600
Servus Sports Center	Jason Almond jalmond@lcsd.ca	7808753600

First person on scene of accident:

- Assess injury status of a player (particularly head and/or spinal injuries).
If an ambulance and paramedics are required, the **Person in Charge** will call 911 if he/she deems it necessary and it has not been done yet.

Venue addresses for notification of Ambulance:

Holy Rosary High School

6611 - 39 Street, LLOYDMINSTER, AB T9V 2Z4

Phone: **780-875-3600**

- remain in phone contact as instructed by 911 operator until paramedics arrive

Person in Charge

- will take control of an emergency situation until a medical authority arrives.
- will document the events of the accident and file a written report if necessary.

Lloydminster Comprehensive High School

5615 - 42 Street, Lloydminster, AB T9V 0A2

Phone: **780-875-5513**

- remain in phone contact as instructed by 911 operator until paramedics arrive

Person in Charge

- will take control of an emergency situation until a medical authority arrives.
- will document the events of the accident and file a written report if necessary.

Servus Sports Center

5202-12 Street, Lloydminster, AB T9V 0W1

Phone: **780-875-4529**

- remain in phone contact as instructed by 911 operator until paramedics arrive

Person in Charge

- will take control of an emergency situation until a medical authority arrives.
- will document the events of the accident and file a written report if necessary.

Extra Emergency Telephone Numbers and Addresses:

Lloydminster Hospital

Address: 3820 - 43 Ave, Lloydminster, SK S9V 1Y5

Phone: 306-820-6000

Contacting Medical Services (911):

Person in Charge

- the Administrator or Teacher supervisor is responsible for making the 911 telephone call.
- will take control of an emergency situation until a medical authority arrives.
- will document the events of the accident and file a written report if necessary.
- Teacher supervisors and Teacher at score table are required to have a cell phone on their person while attending an athletic event while at Holy Rosary, Lloydminster Comprehensive, or Servus Sports Center.

- Person in charge will stay in constant communication with the medical provider
- Person in Charge will contact Tournament Chair.
- Tournament Chair is responsible for having his/her cell phone number available to the Person in Charge.
- Tournament Chair will assist the **Person in Charge** with the filing of Accident Report if requested.

Control Person:

- The Teacher supervisor and/or other Teachers at the score table are responsible for securing the area and controlling the crowd and other participants.
- After the area is secured and controlled, the Teacher supervisor will act as the guide for emergency personnel outside of the building to ensure expedient access to the victim.
- Seek highly trained medical personnel in the building if the **Person in Charge** believes the injury is serious and cannot wait for emergency assistance to arrive.

Continuation of Play:

- In consultation with the **Person in Charge**, Tournament Chair (if necessary) and game Officials, the continuation of play will be determined.

24. OFFICIAL REGISTRATION CHANGE

OFFICIAL REGISTRATION CHANGE FORM

Zone: _____

PRESENT REGISTRATION:

Name(s) _____ School _____

Name(s) _____ School _____

CHANGED TO:

Name Birthday D/M/Y School Instructional Minutes

Year Entry Gr 10 _____

Name Birthday D/M/Y School Instructional Minutes

Year Entry Gr 10 _____

This new player / team ranks number 1 or 2 in the Zone (please circle)

Zone Coach: _____
(Please Print Name) (Signature)

Tournament Official: _____
(Please Print Name) (Signature)

DEADLINE FOR REGISTRATION CHANGE is Thursday, MAY 4th BEFORE 10:30am.
Please note that all students must be registered through the ASAA on-line registration (SRS) by the April 15th deadline.