



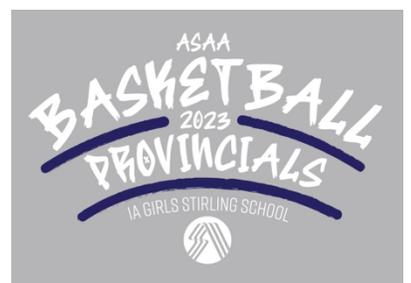
**1A Girls Basketball
Provincial Championship**

March 15-18, 2023

Stirling School

Information Package

Stirling School
426, 3rd Street
Stirling, AB T0K 2E0
Phone: 403-756-3355
Fax: 403-756-2189
Website: <http://www.asaa.ca/championships/host-websites>



TOURNAMENT CHAIRS:

Joey Lutz
 Cell: 403-892-3969
 Email: joey.lutz@westwind.ab.ca

Inge Pot
 Cell: 403-315-3229
 Email: ingeborg.pot@westwind.ab.ca

GRIEVANCE COMMITTEE: Joey Lutz, Inge Pot, Morgan Schaufele, two neutral coaches, Head Official
NOTE: Potential conflicts of interest will be considered with grievance committee member selection.

SPORTSMANSHIP COMMITTEE: Christina McClellan, Amy Thompson, Lana Sillito, Head Official, 2 volunteer coaches.

ACCOMMODATIONS:

Please refer to the accommodations link on the main web page.

The ASAA partners with Deerfoot Inn and Casino hotels, which include the following hotels in Lethbridge:

Best Western Plus Service Inn & Suites
 209 41st Street South, Lethbridge, AB, T1J 1Z3
 1-403-328-6844
www.bestwesternlethbridge.ca

Holiday Inn Express
 217 41 Street South, Lethbridge, AB, T1J 1Z3
 1-403-942-5856
www.ihg.com

Unfortunately, both of these hotels are fully booked for the provincial weekend. There are a variety of other hotels in and around Lethbridge. For assistance, please contact Stirling School at 403-756-3355.

TOURNAMENT AT A GLANCE:

Registration Deadline	Monday, March 13	12:00pm
Coach/Captain's Meeting	Tuesday, March 14	6:30pm (Virtual)
Practice Times	Wednesday, March 15	11:00am-8:00pm
Breakfast Banquet	Thursday, March 16	8:30am
Opening Ceremonies	Thursday, March 16	10:00am
Game Schedule	Thursday, March 16	12:00pm, 2:00pm, 5:00pm, 7:00pm
	Friday, March 17	9:00am-7:00pm
	Saturday, March 18	9:00am-5:00pm

REGISTRATION DEADLINE:

Registration will occur online through the ASAA Provincial Championship website. Please include team information (roster with player position, height, and number), a team picture, team history, logo, and banquet tickets. Deadline for registration is Monday, March 13 at NOON.

****The team logo *MUST* be in vector (.ai) format****

PAYMENTS:

Entry Fee: \$520 per team + \$1 per athlete Loonie Fee

Banquet: \$20 per person

ALL PAYMENTS including the entry fee, banquet fees and ASAA "Pay It Forward Scholarship" Loonie Fee must be paid in one cheque payable to Stirling School, to be handed in at the team's practice time on Wednesday. A receipt for the tournament fees will be given to coaches at that time. Teams will receive their tournament ID's and 2 programs upon payment.

ASAA "PAY IT FORWARD SCHOLARSHIP" LOONIE FEE: \$1 per athlete (Please include this payment in the cheque for entry fee and banquet.)



BANQUET:

We will be hosting a breakfast banquet on Thursday morning at the Church of Jesus Christ of Latter Day Saints across the street from Stirling School. Teams will check in in the Atrium at Stirling School, leave any bags/belongings in a secure location at the school, then walk across the street to the church. Teams will enter the church through the doors on the south side of the building.

Banquet attendance is mandatory for all teams. Please indicate the number of official team members, including coaches, players, and managers that will be attending the banquet (maximum 16 people per team). If you would like to request additional banquet tickets for players, coaches or bus drivers, please email Joey Lutz and we will try to accommodate your requests (this cost will be added to your registration total). Doors will open at 8:00 am with breakfast served at 8:30am.

The dress code for our breakfast banquet is pajama party! Please dress modestly - appropriate for a K-12 school environment.

OPENING CEREMONIES:

The Opening Ceremonies will take place on Thursday, March 16 at approximately 10:15 AM in the Stirling School gymnasium. Please assemble your team in the Atrium by 10:00 AM so we can organize the teams. Please have your athletes dressed in their uniforms or team apparel and wearing indoor shoes.

DIGITAL PICTURE PACKAGE:

We are very fortunate to have Kara Wynder taking team action photos throughout the weekend. Teams will have the opportunity to preview photographs for purchase on her photography website:

<https://karawynderphotography.pixieset.com/>

Prices:

Team Packages of all action shots: \$200

Individual Photographs: \$25

All pictures will be available to proof after each day on her website under the gallery “1A Girls Provincial Basketball Games”, then Day 1, Day 2 and Day 3.

To preview her work, please visit these [Instagram](#) and [Facebook](#) links!

PARKING:

Parking will be available in the parking lot on the north side of the building, on the street on the west side of the school and in the church parking lot across the street from the school. Busses must park on the street.

The school parking lot on the north side of the building is reserved for teachers and students during school hours (8:00 am – 3:15 pm Wednesday/Thursday and 8:00 am – 12:15 pm Friday). Additionally, parking directly in front of the building (clearly marked) is reserved for parents picking up their children until 3:30pm on Wednesday/Thursday and until 12:30pm on Friday.

Parking Map – [Appendix C](#)

PRACTICE TIMES:

Practice times will be available on Wednesday, March 15 from 11:00 AM to 7:15 PM. Each team will be allotted one 45-minute time slot, which will be scheduled to coordinate with their team picture session. Schedules are assigned with teams traveling the longest distances getting the later slots. Practice will be timed and when time is up, teams will be required to leave the gymnasium. Teams waiting to use the court for their practice must wait outside the gymnasium in the atrium. The final practice schedule and team picture session will be posted on the Picture/Practice Times website page as well as updated in the information package as soon as all teams have registered.

ALL PAYMENTS including the entry fee and banquet fees must be brought to the team practice time in one cheque payable to Stirling School. Teams will receive their tournament ID's and 2 programs upon receipt of payment.

Practice Times Schedule – [Appendix D](#)



WHERE TO GO BETWEEN GAMES:

Because school is in session for the majority of the tournament, we will not be providing team rooms. However, the school theatre will be set up for teams to relax in between games, if desired. The livestream will be running in the theatre and there will be tables and chairs for teams to sit at and eat together.

LOCKER ROOMS:

Teams will change in the locker rooms within the gymnasium. The higher ranked team gets the girls changeroom and the lower ranked team gets the boys changeroom. Teams will have access to the changerooms after half-time of the previous game. Do NOT leave belongings in the changerooms, as teams also have access to each changeroom after their games. Teams will store their belongings in designated spots in the equipment room in the gym during games.

COACH / CAPTAIN'S MEETING:

The Coach/Captain's Meeting will be held **virtually and concurrently** on Tuesday, March 14 at 6:30 PM. The head official will be in attendance.

Having a coach and player representative in attendance at these meetings is **mandatory** as this is where pertinent championship information will be provided. Questions will also be answered at this time.

PLAQUES:

The consolation plaque, fourth place plaque, third place plaque and bronze medals will all be handed out at the conclusion of each respective game. This will allow teams to start heading home earlier if needed. Closing Ceremonies and gold / silver award presentations will take place after the final game on Saturday.

GAME SCHEDULE:

Please note that the highest ranked team will be designated as the Home Team for games and should wear their light-colored uniforms. The Stirling Lakers will always be designated as the Home Team.

Schedule Approved by the ASAA – [Appendix A](#)

RESULTS:

Game results will be posted on the championship website as well as on the north glass wall of the learning commons attached to the atrium of Stirling School. No results will be physically posted at Raymond High School.

PRACTICE / WARM-UP BASKETBALLS:

Teams will please bring their own, clearly marked, warm-up balls to use throughout the tournament.

SHOWER FACILITIES:

Shower facilities are available in the change rooms in the gymnasium. The designated home team (higher ranked team) may use the BOYS change room while the away team (lower ranked team) will take the GIRLS change room. Stirling School is not responsible for lost or stolen items. Teams are responsible for their own belongings throughout the weekend. Athletes wishing to shower immediately following the game can bring their gear to the gym to be stored in a locked storage room. Teams playing the next game cannot enter the change rooms in the gym until after half time of the current game, allowing teams time to shower if wanted.

TEAM HOST / HOSTESS:

There will be one or two host students assigned to each team during the tournament to assist them when needed. They will also be with the teams during the Opening Ceremonies and will lead teams into the gym.

WEBSITE:

The host website will be kept up to date throughout the tournament. On the site, you will find the draw, results, program, links to purchase photographs, live video streaming, and much more at www.asaa.ca under the Championships page. Please inform your parents and families about the online LIVE STREAMING that is available free of charge via ASAA's YouTube channel.



SPECTATOR CODE OF CONDUCT:

We will be adhering to BOTH the ASAA and Westwind School Division Spectator Codes of Conduct:



Artificial noisemakers are not permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement. (ASAA 2022/23 Handbook, P. 20)

SPECTATOR ADMISSION: Spectators can pay with **Cash/Debit/Credit**

Weekend Pass: \$25.00

Adult Day Pass: \$10.00

Student Weekend Pass: \$15

Student Day Pass: \$5.00

Children 6 & Under: Free

Program: Free Digital Program (NOTE: Teams will each receive two printed programs)

CONCESSION:

An amazing concession will be available Thursday, Friday, and Saturday at Stirling School. Debit/Credit and cash will all be accepted.

CHAMPIONSHIP APPAREL:

Elite Promotional Marketing is providing the apparel for our Provincial Tournament this year. A variety of items will be for sale in the Learning Commons just off the Atrium. **Cash/Debit/Credit** will be accepted.

Apparel will be available at the following times:

Wednesday, March 15: 10:30am – 7:00pm

There are limited quantities of apparel. However, an order form will be available on the championship website for teams to place apparel orders after the provincial championship.

HOSPITALITY ROOMS:

The school staff room, located through the office, will be designated as the Coaches and Volunteer's Room and will be available throughout the tournament with a variety of food and beverages.

Officials will have a separate room (CL 102) with snacks and beverages. Food will also be available to purchase through the main concession. The tournament committee room is Principal's office (Room A105). All hospitality rooms are located at Stirling School.

SCHOOL REQUESTS:

Please be advised that classes will be in session for both Stirling School and Raymond High School students for Wednesday, Thursday and Friday. Please be courteous and respectful during this time, keeping team traffic to the gym section of the school. There is to be absolutely no warming up or balls bouncing outside of the gymnasium. Please refrain from wearing soiled footwear on the gym floor; only clean, indoor shoes are permitted. Spectators will



be permitted to shoot in **sock feet** during half-time at each game. Shooting will not be allowed during time outs or between quarters.

SPORTSMANSHIP:

Sportsmanship is vitally important and highly valued by the ASAA. There will be a Sportsmanship plaque awarded to the team that displays appropriate individual and team conduct / sportsmanship throughout the Championship. Pins will be handed out throughout the event to individuals, including spectators, who display sportsmanship in their words and actions. The sportsmanship committee will be deciding who receives these awards.

**Have you seen someone
"Setting the Bar"?**

Scan the QR code below to nominate an official, athlete, coach/manager, or fan **from another school** for recognition!

Nominees should exhibit behaviours from more than one of the three categories below:

- Creating a Positive Environment**
 - ~ Cheer in a way that set a positive climate for ALL
 - ~ Encourage ALL athletes both on your team AND outside of your team
- Respectful Behaviour**
 - ~ Individual respected the competition and their opponents
 - ~ Treated officials with respect and integrity throughout ALL competition
- Exhibiting Positive Self Control**
 - ~ Regulate emotions in stressful situations and consistently exhibited appropriate behavior
 - ~ Individual executed their role with integrity

*You will be asked to provide evidence for each of the areas that you are selecting to indicate how the nominee "set the bar" for others, including what sets them apart.



BANQUET:

Banquet tickets must be ordered online during team registration by NOON on Monday, March 13, 2023. We will be hosting a BREAKFAST on Thursday morning before the opening ceremonies. Expect great food, entertainment, and prizes! The highlight of the banquet will be our featured guest speaker – Paige Crozon

Paige Crozon is a national team athlete and Olympic hopeful on Team Canada 3x3. She is currently ranked 2nd in the world. Team Canada clinched the #1 world ranking after winning the Women’s Series in September, 2022. Crozon and her team won the FIBA Americup, silver medal at the World Cup, and four Women’s Series stops last season. Crozon is one of the original members of Team Canada 3x3 since its inception in 2019. The team has over an 80% win percentage in their three seasons.



Crozon also played on the 5 on 5 Canadian National Team for eight years. She participated in three World Championships, the Pan American Games, Commonwealth Games, FISU World Games, and other events.

Crozon is currently the Assistant Coach for the University of Lethbridge Women’s Basketball Team, and Manager of the Living Skies Indigenous Basketball League. Crozon was the first female coach in Saskatchewan to coach men’s professional sports with the Saskatchewan Rattlers.

From Humboldt, Saskatchewan, Crozon received a full ride scholarship to play basketball for the University of Utah, in the NCAA PAC-12 Conference. She earned a Bachelor of Science in Management degree and a Bachelor of Science in Health Education and Promotion degree. While playing for the University of Utah, Crozon scored over 1000 career points, and earned All-Conference and All-Conference Academic honours. She played 5 on 5 basketball professionally for one year in the Premier German League.

Crozon recently completed her Master of Business Administration, and is mom to four-year-old Poppy. She is already teaching Poppy how to shoot a jump shot.



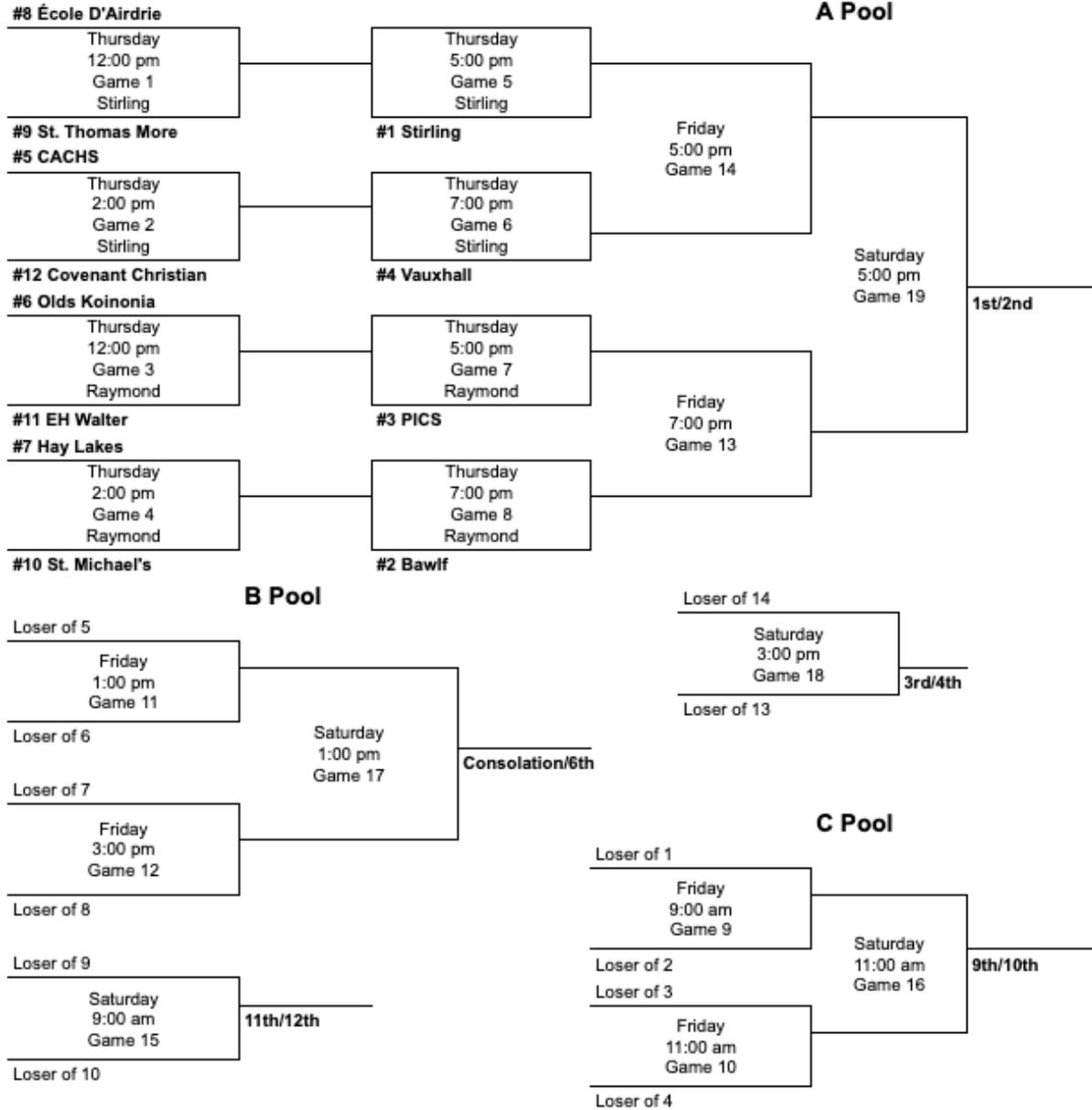
Date: Thursday March 16, 2023
Time: 8:30am
Location: The Church of Jesus Christ of Latter Day Saints - Stirling



Appendix A: Draw



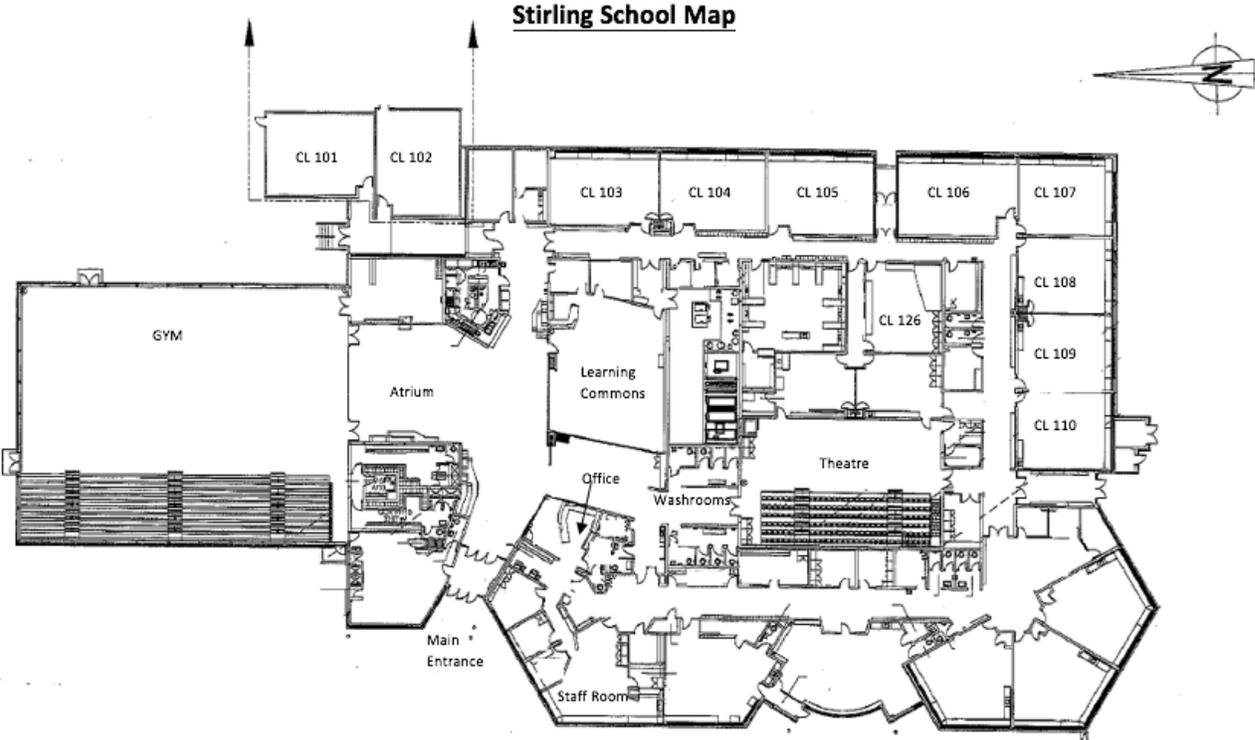
1A Girls Provincial Basketball Championship Bracket



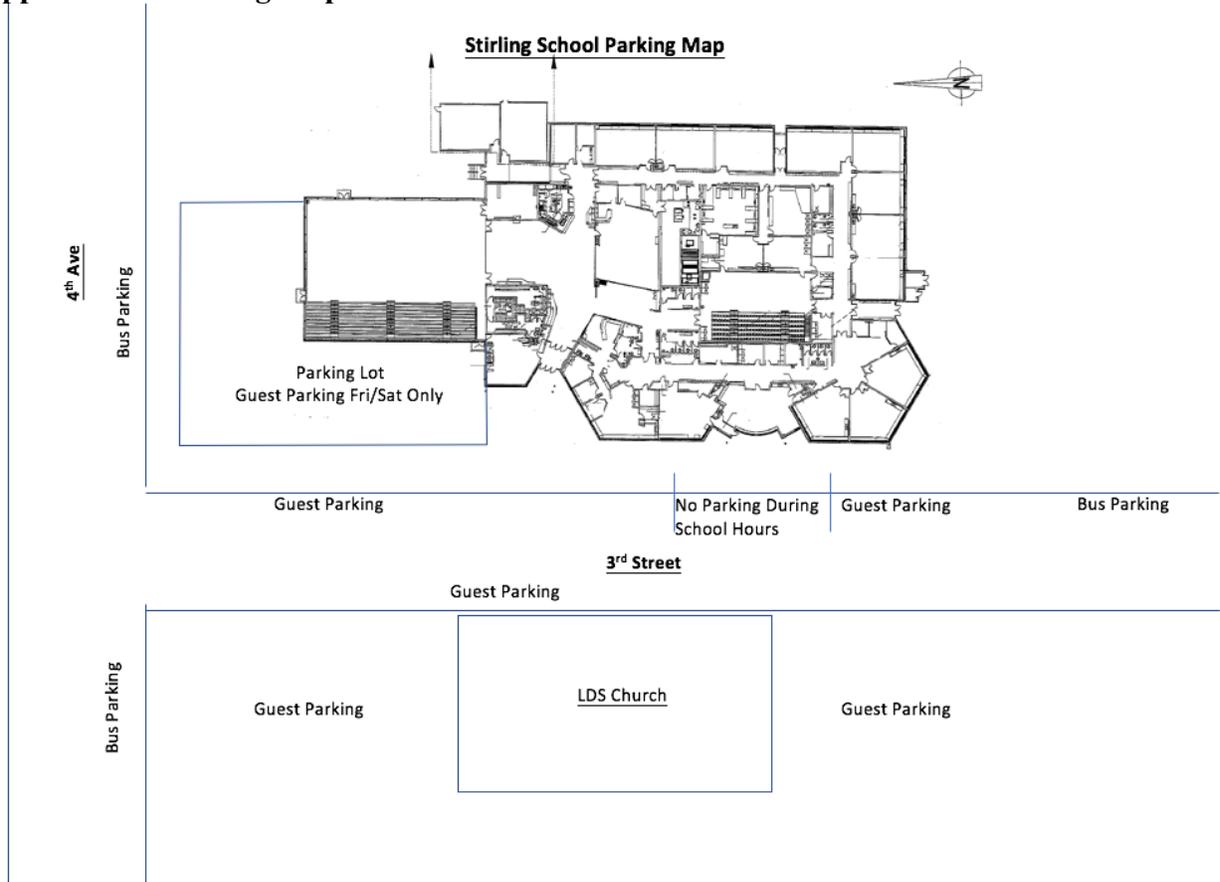
NOTE: Thursday games are split between Stirling School and Raymond High School. All Friday and Saturday games are held at Stirling School. Any game involving the Stirling Lakers team will be held at Stirling School.



Appendix B: School Map



Appendix C: Parking Map



**Please be advised that our students are in school Wednesday, March 15 and Thursday, March 16 from 8:00am to 3:15pm as well as from 8:00am-12:00pm on Friday, March 17. There will be no guest parking in our parking lot while students are in school. Please park on the street or in the LDS church parking lot.

Parking for Raymond High School

For Thursday games, please park across the street from Raymond High School (W 100 N) or in the East parking lot of the Raymond Ice Arena as shown in the map to the right.



Appendix D: Wednesday Practice Schedule

Team Arrival & Practice times: Wednesday, March 15

Please arrive at Stirling School 15 minutes before your session to have time to purchase apparel (if desired) and prepare for your practice time.

Practice Times: Times will be assigned based on distance to travel. The assignments below are estimates and subject to change. Times will be finalized by 6:00 pm, Monday, March 13.

Time	Team	Time	Team
11:00am	Stirling	3:30pm	Bawlf
11:45am	Vauxhall	4:15pm	Hay Lakes
12:30pm	St. Michael's PC	5:00pm	Covenant Christian
1:15pm	École D'Airdrie	5:45pm	Parkland Immanuel Christian
2:00pm	Olds Koinonia	6:30pm	EH Walter
2:45pm	CACHS	7:15pm	St. Thomas More

45 minutes each



Appendix E: Emergency Action Plan

EMERGENCY ACTION PLAN

Stirling School 426 3rd S 403-756-3355
Raymond Medical Clinic: 150 N 4 St E, Raymond, AB T0K 2S0 403-752-3337
Chinook Regional Hospital: 960 19 St S, Lethbridge, AB T1J 1W5 403-388-6111

- 1) First Aid Kit and ice at the score table in the gymnasium. AED is located on the wall immediately outside the main entrance to the gymnasium.
- 2) Cell phone at the score table. Land line inside the main office on the counter.
- 3) Ambulance 9-1-1. Hospital 403-752-3337 (Raymond) or 403-388-6111 (Lethbridge).
- 4) Enter main door of school on the West side of the building. Gym is through the atrium and north (left) once you have entered.
- 5) See attached google maps for best route to hospital.

When an injury occurs:

- 1) Take control of the situation. Exercise universal precaution related to blood/body fluids.
- 2) Do not move the student if they cannot move themselves. Do not remove uniform unless deemed necessary.
- 3) Assess and evaluate the severity of the situation and decide if further assistance is required
- 4) If an ambulance is required, then determine the action required to remove the athlete from the playing surface.
- 5) If an ambulance is called: direct one person (the coach of the injured player) to call the ambulance and give the pertinent information to them. Include location, address and extent of injury. Ask person to report back with an ETA.
- 6) Remain with injured student and address any concerns they have while awaiting medical attention.
- 7) Do not give food or drink to injured athlete unless required because of existing medical conditions (ex. Diabetes).
- 8) Stay calm and reassuring.
- 9) Once ambulance arrives explain situation and what has been done for the injured athlete.
- 10) Designate an adult to accompany the injured athlete to the hospital.
- 11) Parent/guardians of the injured athlete should be contacted as soon as possible following the injury.
- 12) Complete the attached incident/accident report form and return it to the tournament organizer/administration.

PROTOCOL IN EVENT OF AN EMERGENCY

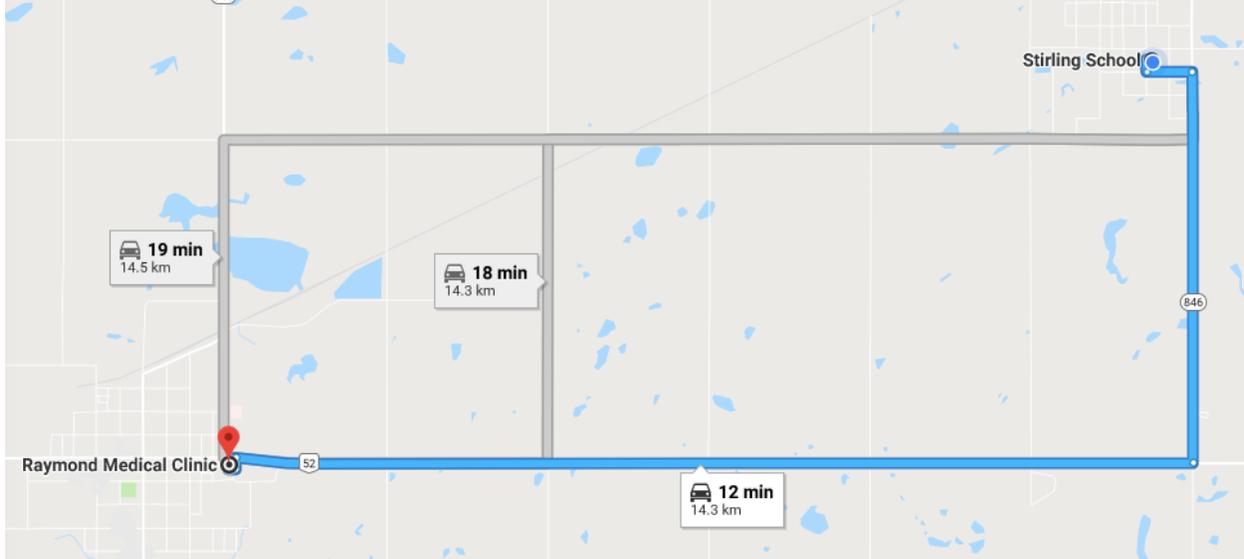
- 1) Call Ambulance or Fire Department 9-1-1.
- 2) Stirling School – 426 3 St S, Stirling (in the gym), 403-756-3355.
- 3) Indicate location and nature of injury.
- 4) Report to Coach/Administrator.
- 5) Meet Ambulance.

[Appendix F: Directions to Medical Facilities & Accident Report Form.](#)

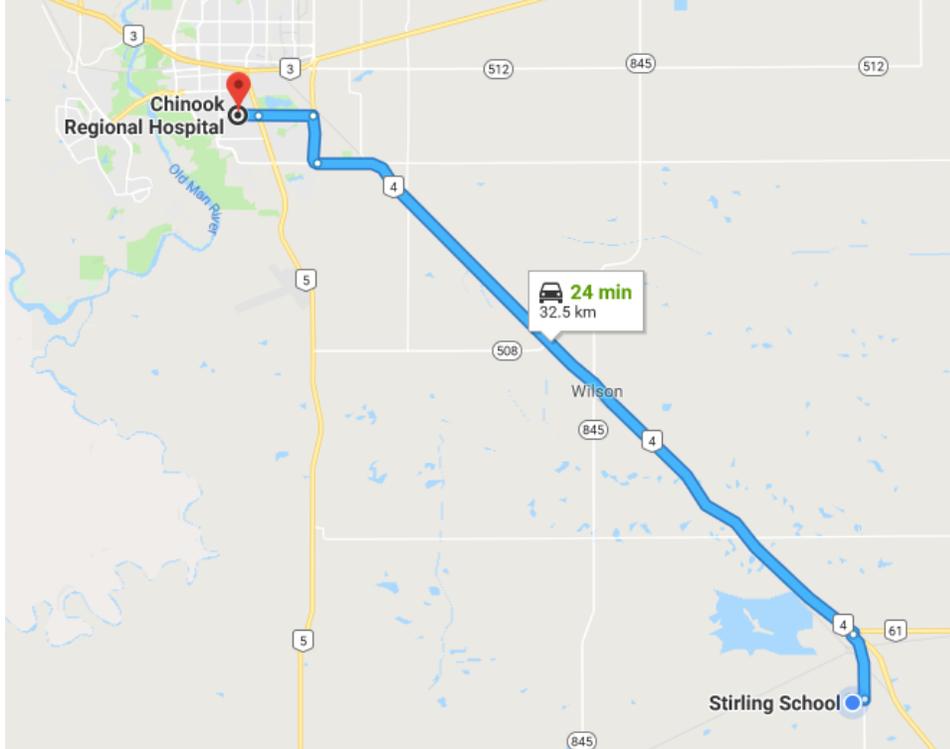


APPENDIX F: Directions to Medical Facilities

Directions to Raymond Medical Clinic 150 N 4 St E, Raymond, AB T0K 2S0 <https://goo.gl/maps/ocWdmfkMKRm>

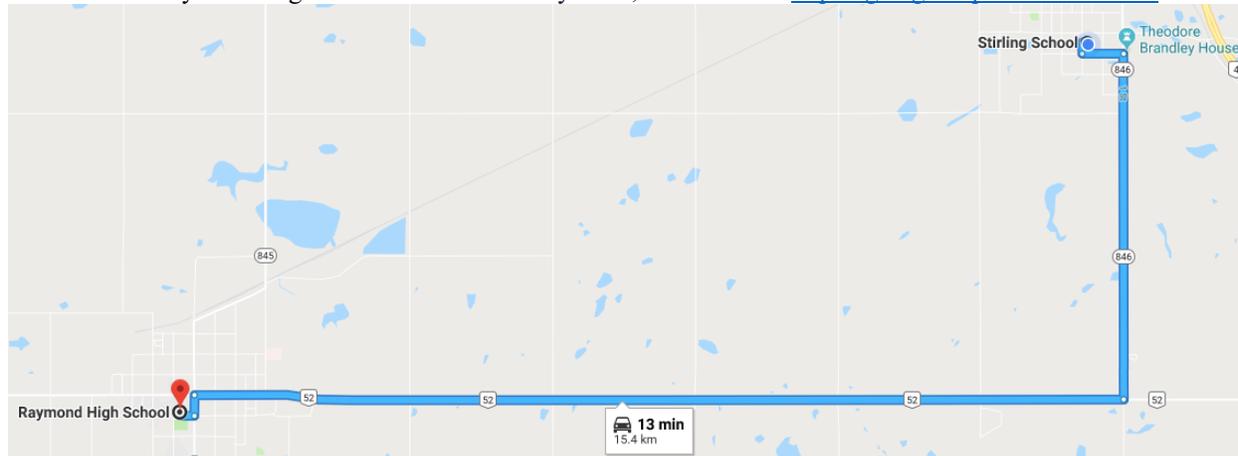


Directions to Chinook Regional Hospital, 960 19 St S, Lethbridge, AB T1J 1W5 <https://goo.gl/maps/vyHNpnd7yyj>



APPENDIX G: Directions to Other Facilities

Directions to Raymond High School 65W-100N Raymond, AB T0K 2S0 <https://goo.gl/maps/LrJbdtBKvtS2>



Directions to Best Western Plus Service Inn & Suites

From Stirling School: <https://goo.gl/maps/Jb8hYF4P1P52>

From Raymond High School: <https://goo.gl/maps/Aw6ShjiQkqt>





Form 160-2
Student Incident Report

School:		
Student Name:	Age:	Grade:

Date of incident:	Time of incident:
Location of incident:	
Description of Injury:	
Brief Account of Incident:	
First Aid Administered:	Administered By:
Other Treatments: (hospital/clinic/ambulance)	
Parent Contacted:	Time of Contact:

Supervisor(s)/Teacher(s)	Name:	Phone:
	Name:	Phone:
Witness(es)	Name:	Phone:
	Name:	Phone:

Reported Submitted by:	Signature:	Date Submitted:
Signature of School Administrator:		
Date/Time Emailed to Central Office:		

Please keep original copy in school file. Email copy to Central Office: laura.stocker@westwind.ab.ca or fax 403-653-4641

