



**ASAA FOOTBALL  
PROVINCIAL CHAMPIONSHIPS  
INFORMATION PACKAGE**

**Grande Prairie, Alberta  
Hansen Lincoln Field  
November 22 & 23, 2024**



## Location, Dates, Game Times & Meetings Information

### INTRODUCTION

The City of Grande Prairie, The Community Knowledge Campus, ASAA, GPCSD and the local Host Committee welcomes you to the 2024 ASAA Football Alberta Bowl hosted at the Hansen Lincoln Field, Grande Prairie's first premier outdoor synthetic turf field.

The City respectfully acknowledges the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit Nations since Time Immemorial.

### COMPETITION LOCATION

**Hansen Lincoln Field** – 10544 68 Ave Grande Prairie AB T8W 2P1 on the Community Knowledge Campus.



## TOURNAMENT SCHEDULE, BOOKING PRACTICE TIMES & GENERAL INFORMATION

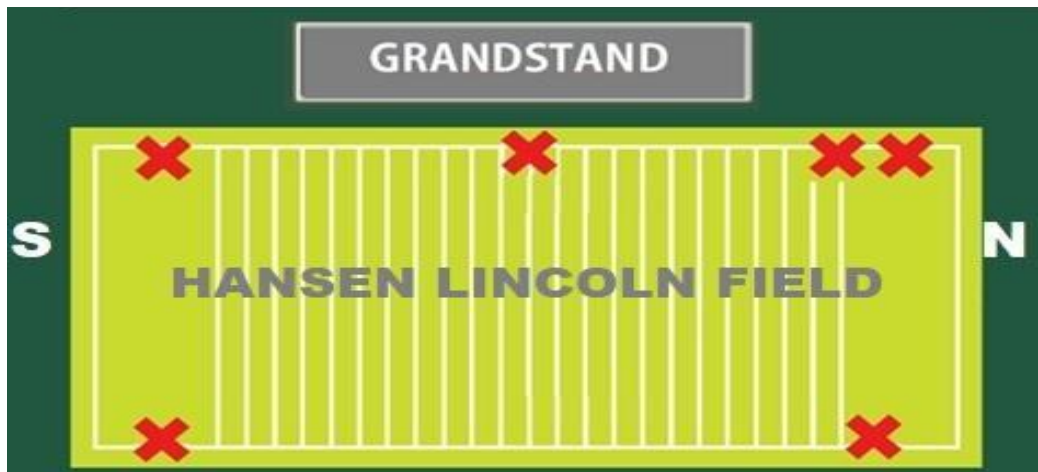
<b>November 19 Coaches Meeting</b>	Tuesday November 19th, 2024 8PM -9PM <a href="#">Zoom Meeting Link</a>
<b>Practices November 21</b>	Practice times are 1.15HRS in length and will be at Hansen Lincoln Field on Thursday November 21, 2024. Coaches who wish to book a practice must do so by Monday November 18,2024 by contacting the City of Grande Prairie Booking Department. Teams can pre-book practices and walkthroughs through the City of Grande Prairie's Booking department at <a href="mailto:Bookings@cityofgp.com">Bookings@cityofgp.com</a> . Please cc' <a href="mailto:bjnoel77@telus.net">bjnoel77@telus.net</a> Availability is on a first-come, first-served basis.
<b>November 22</b>	2:30PM - 6-A-side Championship 6:00PM - 9-A-side Championship
<b>November 23</b>	11:00AM - 3A Championship 2:30PM - 4A Championship 6:00PM - 5A Championship
<b>Home Team / Jersey Colors</b> The home team will declare and communicate what color jerseys they will wear at the coaches meeting. The home team will occupy the bench on the south end of Hansen Lincoln Field. The visiting team will occupy the bench on the north end of Hansen Lincoln field. Both team benches are located on the east side of Hansen Lincoln Field.	
<b>Alberta Bowl Pre Game Protocol</b> <ul style="list-style-type: none"> <li>• Please do not arrive earlier than one (1) hour and 10 minutes prior to kick-off</li> <li>• If you are the first game to play, your warm-ups are 45 minutes prior to game time</li> <li>• If you have a game preceding, you must wait until the conclusion of the Awards Ceremony for the prior game before to taking the field for warm-up</li> <li>• The clock will be set to run 0:00; five minutes prior to the scheduled kick-off of your game</li> <li>• With 10 minutes left on the clock prior to your game, please return to your locker room</li> <li>• At 0:00 you will be expected to have your team lined up in numerical order in the walkway by your change room leading onto the field</li> <li>• Visiting team will be announced first as they enter the field. Northwest entrance to the field from the change rooms</li> <li>• Home team will be announced second as they enter the field. Southwest entrance to the field from the change rooms</li> <li>• Both teams will line up on their respective 45-yard line. <b>DO NOT GO TO YOUR BENCH</b></li> </ul>	
<b>3 Minutes before game time</b> - Referees will be introduced	
<b>2 minutes before game time</b> - Captains will be called to center field for the coin toss	
<b>1 minutes before game time</b> - Playing of the National Anthem	
<b>Alberta Bowl Post Game Protocol</b> <b>IMMEDIATELY FOLLOWING THE GAME</b> , save any post game discussions for the locker room. Please give a quick three cheers for your opponent, and proceed to shake hands with the other team. <ul style="list-style-type: none"> <li>• Following handshake, please have your team line-up along your 45 yard-line for awards presentation. A distinguished guest will help distribute the awards to each player Silver medals will be handed out first Gold medals will be handed out second</li> </ul>	

<ul style="list-style-type: none"> <li>Captains will be called forward to distribute Plaque and Banner The silver medal team must stay on their respective 45 yard-line until the last award has been presented to the gold medal team</li> <li>Once complete, the winning team can have 5 minutes under the goal posts to have pictures taken</li> <li>We are asking that teams vacate their locker rooms 30 minutes after the completion of their game</li> </ul>	
<b>Team Admission</b>	All teams are requested to arrive as a group. Only athletes and coaches who are listed on the official registration will be permitted free access to the facilities
<b>Game Pass - Ticket</b> <b>*Online Purchase</b>	(*All prices are for the day) Friday - \$11.62 Saturday - \$16.76 <a href="#">Online Purchase Link</a>
<b>Live Streaming</b>	(*All prices are for the day) Friday - \$9.95 Saturday - \$14.95 <a href="#">Online Purchase Link</a>  <i>Any simultaneous streaming, rebroadcasting, copying or redistribution at an ASAA Provincial Championship by any means is expressly prohibited without the prior written permission of the Alberta Schools' Athletic Association.</i>
<b>Photographers</b>	Only approved photographers will be allowed on the field to capture digital memories.
<b>Programs</b>	Digital program will be available on the ASAA Championship Host Website
<b>First Aid/ Emergency Medical</b>	There will be at least 1 Athletic Therapist available for each game and 911 Industrial Response will be on-site to provide Intermediate Care via personnel that have completed the EMR program.
<b>ASAA Code of Ethics</b>	Please refer to page 14 of the <a href="#">ASAA Policy Handbook</a>
<b>Grievance/ Discipline Committee</b>	Grievance/Discipline committees serve two key functions at the ASAA Provincials, The first function is to deal with matters that occur during competition, typically discipline/conduct types of issues, and appeals that may arise from ejections, while the second function is to handle any other matters that arise that require dispute resolution. Alberta Bowl Grievance Committee will be made up of the ASAA Football Commissioner, representative from the officials' association, and a member of the ASAA Executive Committee or staff member.
<b>Tournament Coordinators/ Contacts</b>	<b>Host Committee Co-Chairs</b> Jodianne Noel <a href="mailto:bjnoel77@telus.net">bjnoel77@telus.net</a> 780-831-5644 Trevor Prichard <a href="mailto:trevorprichard@gpcsd.ca">trevorprichard@gpcsd.ca</a> 780-978-0115 Tyler Brochu <a href="mailto:tyler.brochu@ngps.ca">tyler.brochu@ngps.ca</a> 780-897-1490  <b>Alberta Schools' Athletic Association (ASAA)</b> Dave Saengsathit <a href="mailto:dave@asaa.ca">dave@asaa.ca</a> 780-306-0769  <b>Football Alberta</b> Tim Enger <a href="mailto:tenger@telus.net">tenger@telus.net</a> 780-905-7822  <b>ASAA Football Commissioner</b> George Grant <a href="mailto:ggrant@cesd73.ca">ggrant@cesd73.ca</a> 403-896-4348
<b>Tournament Fees</b>	As per ASAA Policy, Section XIV,6.A, each football team participating in provincials will be charged an additional <b>\$175 if this is their second game, or \$100 if it is their third.</b> The entry fee will cover officials' fees for all provincial games.

	Each ASAA Provincial Championship will charge an additional \$1 for each student on your roster; this fee will be added to the entry fees. 100% of the funds collected will be directed into an ASAA scholarship fund to recognize student athletes that give back to their schools/communities by either coaching/officiating in school or community sport. All teams will be invoiced appropriately so please do not send a cheque in advance of receiving an invoice from ASAA. Please also note that GST will be added to all registration fees because of CRA requirements.
<b>ASAA Hotel Holds</b>	
<b>Sandman Hotel Grande Prairie</b> Address: 9805 - 100th Street Phone Number: (780) 513 - 5555 Room Type: (60) Two Queen Beds or King Room with Sofa Bed Room Rate: \$120 plus applicable fees and taxes. Denny's attached. Dates: November 21 - 23 How to Book: Call the hotel directly and refer to the block code <b>2411A for Football</b> Note: Rooms will be released back to the hotel on Nov 19th <b>Pomeroy Hotel &amp; Conference Centre</b> Address: 11633 100 St Phone Number: (780) 532 - 5221 Room Type: (40) Double Queens Room Rate: \$149 plus applicable taxes and fees - includes complimentary hot breakfast Dates: November 21 - 23 How to Book: Call the hotel directly and refer to the block code <b>ASAA Football</b>	

## EMERGENCY RESPONSE PROCEDURES

<b>Emergency Action Plan</b>	
If an emergency occurs, 911 Industrial will be on site. The phone number is 780-228-8024 Please see below for venue details.	
<b>Emergency Plan Coordinator(s)</b>	911 Industrial will have staff on site for the duration of this event. They will be located on the east side of Hansen Lincoln field.
<b>First Aid</b>	An Athletic Therapist(s) and 911 Industrial will be onsite Friday and Saturday, they will be located center field between the two teams. The first aid station will not be supplying athletic tape. Please ensure you are bringing your own supplies.
<b>AED's 2 On site</b>	<ul style="list-style-type: none"> <li>One located on the Referee Room on Turf Level</li> <li>One located in the Female Washroom on the second level.</li> </ul>
<b>Ambulance Procedures</b>	In the event of an emergency necessitating ambulance access to the HLF Turf Field, <ul style="list-style-type: none"> <li>Call 911</li> <li>Direct them to the Community Knowledge Campus, Hansen Lincoln Field <b>10544 68 Ave Grande Prairie AB</b></li> <li>Explain to dispatch the nature of the injury or incident</li> <li>Contact CKC Logistics at (780) 882-2400 to unlock the yellow field gates positioned north of the grandstands if necessary (<b>XX</b> on map below)</li> <li>Direct ambulance to nearest field access points (<b>X</b> on map below).</li> </ul>



No unauthorized vehicles are allowed direct access on the Artificial Turf

<b>Nearest Hospital</b>	Grande Prairie Regional Hospital 11205 110 street Grande Prairie, Alberta
<b>What to do when an injury occurs</b>	<ul style="list-style-type: none"> <li>• When coming in contact with the injured student/athlete, take control and assess the situation.</li> <li>• Exercise universal precautions related to blood and body fluids.</li> <li>• Do NOT move the injured person.</li> <li>• Send someone to get the onsite First Aid help. They will take charge.</li> <li>• Assess the injury-evaluate the severity of the injury and decide if further assistance is required.</li> <li>• If an ambulance is not needed, decide what action is to be taken to remove the injured party for the playing surface.</li> <li>• If an ambulance is required-request that another person calls 911. Have them report back to you with an estimated time of arrival and send them to the entrance to wait.</li> <li>• Observe the injured party carefully for any changes in condition</li> <li>• When the ambulance arrives, describe the incident and what has been done</li> </ul> <p>An adult should be designated to accompany the injured party to the hospital. Contact the parent/guardian of the injured athlete/student</p>
<b>Fire Alarm &amp; Evacuation Procedures</b>	<p>All fire alarms are to be treated as emergencies. As soon as the fire alarm sounds, a complete evacuation of the facility will commence.</p> <p>All guests at Hansen Lincoln Field will leave in an orderly fashion to the closest emergency exit.</p> <p>When it can be determined that the facility is safe to be re-entered, the City of Grande Prairie staff will make an announcement to the group.</p>



## USER GROUP & SPECTATOR RULES

To ensure you have a safe and positive experience at the Facility, your adherence to these rules is required. Any person who violates any of these rules may be ticketed and/or required to leave.

<b>SPECTATOR &amp; USER CONDUCT:</b>	<ul style="list-style-type: none"><li>• Spectators must be seated, except prior to the start of the event, during intermissions, and after the conclusion of the event. Crowding on the stairs or landings is prohibited.</li><li>• Spectators must remain outside the fenced area of the field.</li><li>• Climbing, jumping, and racing through the seats and stands is prohibited.</li><li>• Garbage and recycling must be placed in the bins provided.</li><li>• Pets are not permitted inside the fenced area. Pets outside the fenced area must be on a leash and are not permitted within 5 meters of the playing surface. Pets are prohibited from entering the grandstands.</li><li>• Profanity, aggressive and disrespectful language, or inappropriate behaviors is prohibited.</li><li>• Alcohol, smoking, vaping and cannabis consumption are prohibited (Smoke Free Public Places Bylaw C-1278)</li><li>• Attendees are encouraged to report any violations, concerns or unwelcomed behavior to onsite security or call 780-830-0288.</li><li>• Bicycles, scooters and skateboards are not permitted for use at this facility.</li></ul>
<b>FIELD CARE:</b>	<ul style="list-style-type: none"><li>• Footwear on the artificial field must be molded rubber cleats, field shoes or running shoes.</li><li>• Avoid repetitive drills, digging and kicking as it may damage the field.</li><li>• Please keep food, non-water drinks (i.e., sport drinks), glass containers, sunscreen, metal cleats off the field.</li><li>• Marking, taping, or painting on any surface is prohibited.</li><li>• Chairs, tables, tents etc. are prohibited on the field.</li></ul>
<b>BANNERS, TENTS &amp; SIGNS:</b>	<ul style="list-style-type: none"><li>• Banners and signs must not be posted, hung or attached to the Facility or fencing without prior approval.</li><li>• Staking of sharp objects (including flags, shade structures or tents) into the field is prohibited.</li></ul>
<b>FOOD AND BEVERAGE:</b>	<ul style="list-style-type: none"><li>• Food is prohibited on the field.</li><li>• Beverages are prohibited on the field, excepting water stored in a non-breakable container.</li><li>• Unless otherwise stated, bringing outside food and beverages into the facility is not permitted. Food and beverages must instead be purchased through on-site vendors.</li></ul>
<b>WHO TO CALL:</b>	<ul style="list-style-type: none"><li>• For help during your booking or to report any issues, contact campus logistics staff at 780-882-2400</li></ul>

# PARKING

Ensure that all attendees adhere to the parking lots signs. Parking is available throughout the CKC Campus.

## Team & Bus Drop off and parking

Buses are permitted to drop off teams in Parking lot #1 as per the map and can then stage in Parking lot #9 or Parking Lot #10.



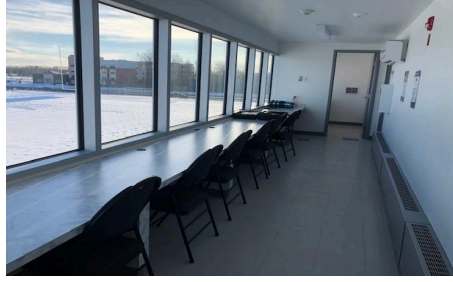
## Parking Lot #1

ASAA, Football Alberta, Referees, coaches, trainers, medical personnel and other authorized attendees can park in Parking lot #1 for the duration of their attendance at Hansen Lincoln Field.





## FACILITY

Concession & Concourse	Main Entrance and Ticket Booth	Media Room & 2 Spotters Rooms
Located on the second level concourse		
		
<b>WASHROOMS</b> Located on the second level concourse and preprogrammed to be open for the duration of scheduled games.		
<b>TEAM LOCKER ROOMS</b> Team locker/change rooms are located under the spectator area accessible at field level. There are two large Locker areas that can be sectioned into four smaller locker areas on each side if required. The Referees change room is also located under the spectator seating in the middle of the facility.		

## FOOD VENDORS ON CAMPUS

<b>HLF Concession</b> Concession opens for all games and events at the Hansen Lincoln Field	<ul style="list-style-type: none"> <li>• Located on the top floor of the Hansen Lincoln Field Grandstands.</li> <li>• (780) 533-3544</li> </ul>
<b>Tito's</b> Mediterranean dining Cuisine. Catering available.	<ul style="list-style-type: none"> <li>• Located in Eastlink Centre</li> <li>• Open Daily 11:00 am – 9:00 pm</li> <li>• (780) 533-3544</li> </ul>
<b>Fresh To Go</b> From breakfast to dinner, Fresh 2 Go has a variety of options including soups, sandwiches, pancakes, pizza and much more to make your taste buds dance. Catering available.	<ul style="list-style-type: none"> <li>• Located in Eastlink Centre</li> <li>• Open Daily 11:00 am – 9:00 pm</li> <li>• (780) 533-5311</li> </ul>
<b>Jugo Juice</b> Jugo Juice will kick start your busy day! It provides all-natural fruit-based smoothies. Catering available.	<ul style="list-style-type: none"> <li>• Located in Eastlink Centre</li> <li>• Operating Daily 8:00 am – 9:00 pm</li> <li>• (780) 538-341</li> </ul>
<b>Second Cup</b> Get your caffeine fix with one of the many coffee, tea or frozen beverage options at Second Cup! Catering available.	<ul style="list-style-type: none"> <li>• Located in Eastlink Centre</li> <li>• Operating Hours               <ul style="list-style-type: none"> <li>◦ Weekdays 7:00 am – 8:30 pm</li> <li>◦ Weekends 8:00 am – 8:30 pm</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• (780) 533-2439</li> </ul>
<p><b>Hat Trick Grill</b></p> <p>Serves daily specials including soups, salads, burgers, sandwiches and other mains with gluten-free and dairy-free options available.</p>	<ul style="list-style-type: none"> <li>• Located in Design Works Centre</li> <li>• Open Daily 11:00 am – 7:30 pm</li> </ul>

